

1.02.10.00 Annual and Institutional Reports



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Policy/Guidelines Area

Governance, Organization, and General Policies

Applicable Divisions

TCATs, Community Colleges, System Office, Board Members

Purpose

The Tennessee Board of Regents is required to submit an annual report to the governor and the legislature at the end of each fiscal year. In addition, presidents must provide information to the Board, through the Chancellor, of the work and condition of the institution under their control. The following policy is adopted concerning the preparation and submission of these reports.

Policy/Guideline

- I. Reports of the Board
 - A. The Chancellor shall prepare the annual report of the Board for submission to the governor and legislature.
 - B. The report shall reflect the operations of the Board, and the condition and progress of institutions under the Board's jurisdiction.
 - C. The report may contain any necessary recommendations to the governor and to the legislature for the future progress of the System, and may emphasize a particular theme for each year, reflecting the activities of the Board and the institutions which relate to that theme.
- II. Reports of Institutions
 - A. The president of each institution is responsible for reporting to the Chancellor information relating to the operations of the institution in the following general areas:
 1. Academic programs, activities;

2. Enrollment, Student Success, Completion, and Student Life;
 3. Job placement and licensure rates;
 4. Strategic opportunities;
 5. Faculty and other personnel;
 6. Awards to students, faculty, programs, and institutions;
 7. Funding formula metrics;
 8. Economic impact of the institution;
 9. Workforce needs in the institution's service area;
 10. Community impact highlights;
 11. Financial conditions and status; and
 12. Development, renovation and maintenance of physical facilities.
- B. The Chancellor may require additional information on the work and condition of the institutions, and may designate the format, frequency, and content of the reports necessary to ensure adequate or uniform information.

Sources

Authority

T.C.A. § 49-8-203; TBR Bylaws

History

TBR Meetings, June 25, 1976; September 30, 1983; June 19, 1998; December 9, 2021; Ministerial Revisions February 14, 2025.