TBR-TCAT FORMAT 1

NEW PROGRAM PROPOSAL

I. General Information

A. Name of TCAT

B. Statement of action proposed and scope of program

C. Proposed implementation date

D. Objectives

E. Analysis of potential for duplicating programs or services within the TCAT or at other institutions in the primary service area.

II. Program Supply and Demand Rationale (Data must address OIS and/or Employment Security Study detailing number of jobs available and projected in the primary service area. Local surveys and letters of support are encouraged.)

III. Estimated Enrollment and Program Completers

1st Year

2nd Year

3rd Year

IV. Curriculum (In addition to program curriculum, the proposal should address plans for assessment, basic skills, and program evaluation.)

V. Estimated Program Cost

VI. New Faculty Needed (Number and estimated salary)

1st Year

2nd Year

3rd Year

VII. Other Support Services

A. Facilities

B. Other

VIII. Advisory Committee(List names and titles)

IX. Documentation of Regional Program Coordination

X. Signature of Director and Date Signed