I. Explosion, Train or Aircraft Crash on or Near Campus - Institutions must implement procedures to respond to an explosion or aircraft crash on or near campus.

A. In the event an incident occurs involving the explosion or a downed aircraft on campus the following action will be taken:

1. Immediately take cover under tables, desks, and other objects for protection against falling glass or debris that may result from secondary explosions or facility damage.

2. Institutional police or local law enforcement should be notified as soon as possible.

3. If necessary, or when directed to do so, activate the building fire alarm. CAUTION: THE BUILDING ALARM RINGS ONLY LOCALLY INSIDE THE BUILDING – REPORT THE EMERGENCY TO THE CAMPUS POLICE OR LOCAL POLICE AS SOON AS POSSIBLE.

4. Assist individuals with disabilities in exiting the building. Do not use the elevators in case of fire.

5. Once outside, move to a clear area that is at least 1,000 feet away from the affected area. Keep streets and walkways clear for emergency vehicles and crews.

6. If requested, assist emergency personnel as necessary.

B. Do not return to an affected area unless instructed to do so. Stay clear of the emergency area and/or affected buildings to reduce the chances of interference with responding emergency personnel.