I. Protests/Demonstrations - Institutions must establish procedures to manage protests and demonstrations on campus.

A. Civil Disturbance or Demonstration

1. Most campus demonstrations such as marches, meetings, picketing and/or rallies will be peaceful and non-obstructive.

2. Demonstrations in a designated “Free Speech” area, if one exits, will not be stopped unless one or more of the following conditions exist:

a. Interference with normal institutional operations,

b. Prevention of access to offices, buildings, or other institutional facilities,

c. Threat of physical harm to persons or damage to institutional grounds or facilities.

3. If any of these conditions exist, immediately contact the institutional law enforcement or local law enforcement. Law Enforcement will make notifications depending on the nature of the demonstration; the appropriate procedures listed below should be followed:

B. Peaceful, Non-obstructive Demonstration

1. Generally demonstrations of this kind will not be interrupted. The demonstrations will not be obstructed or provoked, and efforts should be made to continue normal operations.

2. If demonstrators are asked to leave but refuse to leave by regular facility closing time(s):

a. Arrangements will be made by law enforcement to monitor the situation during non-business hours or

b. Determination will be made to treat the violation of regular closing hours as a disruptive demonstration

C. Non-violent, Disruptive Demonstrations

1. In the event that a demonstration blocks access to facilities or interferes with operations:

a. Demonstrators will be asked to terminate the disruptive activity.

b. The appropriate administrator will have a photographer/videographer with him or her to document the proceedings.

c. Key institutional personnel and student leaders may be asked to go to the areas to persuade the demonstrators to desist.

d. An official will go to the area to ask the demonstrators to leave or to discontinue the disruptive activities.

e. If the demonstrators persist in the disruptive activity, they will be advised that failure to discontinue within a determined length of time may result in disciplinary action, including suspension or expulsion or possible intervention by the police. Except in extreme emergencies, the President / Director will be consulted before such actions are taken.

f. Efforts should be made to secure positive identification, including photographs, of demonstrators in violation for later testimony.

g. Legal Counsel will be consulted to determine the need for an injunction of civil authorities.

h. If a court injunction is obtained, the demonstrators will be so informed. Those demonstrators who refuse to comply will be warned of the intention to arrest.

D. Violent Disruptive Demonstrations

1. In the event that a violent demonstration, one in which injury to persons or property occurs or appears imminent, the President/Director will be immediately notified.

a. During Regular Operational Hours

(1) The appropriate senior administrator and necessary institutional or local police will be summoned to the scene.

(2) Law enforcement will ensure sufficient officers are present to contain the violent/disruptive demonstrators.

b. After Regular Operational Hours (Be consistent with the use of capital letters.)

(1) Institutional or local police should be immediately notified of the demonstration,

(2) The appropriate official(s) will be notified to determine the following actions (only one is listed) to be taken: (This could be one sentence: The appropriate official(s) will be notified to determine which, if any, institutional official(s) shall respond to the scene.)

c. Determine which, if any, institutional official (s) shall respond to the scene.

d. The institutional police department / security officers should manage a violent protest. Any witnesses to violent, hostile or criminal behavior should immediately contact the appropriate institutional or local law enforcement agency.

e. In addition, leave the immediate area, whenever possible, and direct others to do so.

f. If the offender has weapons or is suspected of having weapons, take cover immediately using all available concealment. Close and lock doors, when possible, to separate everyone from any armed offender.

g. NOTE: Law enforcement will respond to the incident without counsel from others if an immediate response is of paramount importance to the safety and security of persons and/or property.