

NOTICE OF LIABILITY AND PENALTIES FOR MISUSE OF MOTOR VEHICLES

In the case of accidents involving employees of the institution operating State vehicles, claims may be made against the institution only through the Division of Claim Administration.

Claims against the State filed with the Division of Claims Administration shall operate as a waiver of any cause of action, based on the same act or omission, which the claimant has against any State officer or employee.

The waiver shall be void if the Division of Claims Administration determines that the act or omission was not within the scope of the officers or employee's office or employment. State employees are absolutely immune from liability for wrongs which occur within the scope of the officers or employee's office or employment.

In the event an employee misuses a State vehicle, he or she will be subject to one or more of the following penalties:

- Written reprimand or warning;
- Suspension without pay;
- Dismissal; or
- Payment for damages to the vehicle.